



M E M O R A N D U M - #M-02-2021

TO: Chief Local Elected Officials
Workforce Development Board Chairs
Workforce Development Board Staff
WIOA Service Providers
Fiscal Agents

FROM: Don Morris, Executive Director

DATE: June 22, 2021

SUBJECT: Performance Incentive Funding, PY21

MESSAGE: Oklahoma Workforce Development Issuance (OWDI) #04-2021 outlines the provision of annual incentive awards for the achievement of identified performance outcomes. These awards are intended to encourage each local area's participation in assisting the State of Oklahoma's performance success and achievement of statewide goals.

For Program Year 2021 (PY21), the Oklahoma Office of Workforce Development will allocate \$450,000, or up to \$75,000 per Local Workforce Development Board (LWDB), for Performance Incentive Funds (PIF) grant awards. LWDBs in Oklahoma will be eligible for a PIF grant when they achieve a minimum score of 8/10 on a series of key performance indicators. Scoring for each category will be as follows:

Category 1: Expand Customer-Centered Service Design and Delivery

0: Less than 50.1% of a local area's total Title I Adult participants served came from one or more of the priority population groups

1: Between 50.1% and 75% of a local area's total Title I Adult participants served came from one or more of the priority population groups

2: More than 75% of a local area's total Title I Adult participants served came from one or more of the priority population groups

**Criteria as defined in TEGL 07-20*

Category 2: Engage, Upskill, and Retain Oklahoma's Current and Potential Workers

0: Did not co-enroll any apprentices in Adult, Dislocated Worker or Youth Programs

1: Demonstrated a 15% increase in the number of Registered Apprentices co-enrolled in Adult, Dislocated Worker or Youth Programs

2: Demonstrated more than a 15% increase in the number of Registered Apprentices co-enrolled in Adult, Dislocated Worker or Youth Programs



Category 3: Offer Workforce Solutions to Oklahoma’s Businesses

- 0: Failed to meet one or more negotiated Business Services performance measures
 - 1: Met the 90% standard for all Business Services negotiated performance measures
 - 2: Exceeded the negotiated target for all Business Services negotiated performance measures
- *Defined as local area negotiated performance targets identified in OWDI 01-2020: Business Services*

Category 4: Build Oklahoma’s Workforce System Infrastructure and Capacity

- 0: Less than 50% of a local area’s Title I Service Provider staff have completed cross-training
 - 1: Between 50%-75% of a local area’s Title I Service Provider staff have completed cross-training
 - 2: More than 75% of a local area’s Title I Service Provider staff have completed cross-training
- *Certificates of completion must be provided*

Category 5: Meet and Exceed Core Performance Targets

- 0: Failed one or more Title I core performance measures
 - 1: Met the 90% standard for all Title I core performance measures
 - 2: Exceeded the negotiated target for all Title I core performance measures
- *Defined as local area negotiated core performance measures*

Please distribute this memo to Workforce Development Board Members, Local Service Providers, and all appropriate staff.

EQUAL OPPORTUNITY AND NONDISCRIMINATION STATEMENT: All Recipients, and Sub-recipients/Sub-grantees must comply with WIOA’s Equal Opportunity and Nondiscrimination provisions which prohibit discrimination on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, transgender status, and gender identity), national origin (including limited English proficiency), age, disability, political affiliation or belief, or, for beneficiaries, applicants, and participants only, on the basis of citizenship status or participation in a WIOA Title-I financially assisted program or activity.

INQUIRIES: [If you have any questions about this memo, please contact Staff in the Oklahoma Office of Workforce Development. Contact information can be found at http://www.oklahomaworks.gov/about/.](http://www.oklahomaworks.gov/about/)