



MEMORANDUM – #M-01-2021

TO: Chief Local Elected Officials
Workforce Development Board Chairs
Workforce Development Board Staff
WIOA Service Providers

FROM: Don Morris, Executive Director

DATE: March 16, 2021

SUBJECT: 40% Minimum Training Expenditure Rate, PY20

MESSAGE: Oklahoma has an established State mandate to expend a minimum of 40% of formula-allocated Adult and Dislocated Worker expenditures in a program year (excluding Administrative costs) on allowable training costs (OWDI #08-2019). At the request of the U.S. Department of Labor, Employment and Training Administration (DOLETA) in 2020, the Oklahoma Office of Workforce Development (OOWD) assumed responsibility for expending the funds remaining in the Trade and Economic Transition Dislocated Worker (TET) grant.

Oklahoma has committed to prioritizing the spending of TET funds through August 31, 2021. Local areas will be allowed to carry over formula Dislocated Worker funds an additional year in order to accommodate the need to spend TET funds first. Also due to the short timeline to expend TET funds, the State has chosen to temporarily waive the 40% requirement for the Dislocated Worker Program for Program Year (PY) 2020. Sanctions and corrective actions associated with non-performance as it relates to the 40% requirement (OWDI #02-2020) will not be applicable for the Dislocated Worker Program for PY20.

Please distribute this memo to Workforce Development Board Members, Local Service Providers, and all appropriate staff.

EQUAL OPPORTUNITY AND NONDISCRIMINATION STATEMENT: All Recipients, and Sub-recipients/Sub-grantees must comply with WIOA's Equal Opportunity and Nondiscrimination provisions which prohibit discrimination on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, transgender status, and gender identity), national origin (including limited English proficiency), age, disability, political affiliation or belief, or, for beneficiaries, applicants, and participants only, on the basis of citizenship status or participation in a WIOA Title-I financially assisted program or activity.

INQUIRIES: [If you have any questions about this memo, please contact Staff in the Oklahoma Office of Workforce Development. Contact information can be found at http://www.oklahomaworks.gov/about/.](http://www.oklahomaworks.gov/about/)

