

Governor's Council for Workforce and Economic Development
WORKFORCE SYSTEMS OVERSIGHT COMMITTEE
Minutes of Meeting

Date: March 3, 2017
Time: 10:00 A.M.
Place: Oklahoma State University – Oklahoma City

Members Present: Richard McPherson, John Hawkins, Donnalla Miller.

Staff: Jeane Burruss, Erin Risley-Baird, Mike Widell, Linda Emrich.

Guests: Kerry Manning, Karen Davidson.

Welcome

Co-chair Richard McPherson opened the meeting by welcoming everyone. The agenda was reviewed.

Approval of Minutes

A motion was made by John Hawkins to approve the October 7, 2016 meeting minutes. Donnalla Miller seconded the motion. There was no further discussion and the motion carried unanimously.

Governor's Council Update

Jeane Burruss reported the following:

- The next Governor's Council meeting will be April 28, 2017.
- The four Planning Regions will be presenting a brief overview of their plans at the Council meeting for approval. Each region will have 15 minutes allotted to them. The WSOC will review the plans prior to the Council meeting and make their recommendations to the full Council.
- The Youth Council will be presenting their "deep dive".

Policy and Goals Discussion

Jeane asked the committee if they had any questions about the policy and goals. John Hawkins asked if only the local boards are certified or are the regions also certified? Jeane said that only the local boards are certified. The regions are required to submit regional plans but are not certified. Some regions (Northeastern for example) have elected to form a board but they are not a compliance board they are an advisory group, therefore, there is no need to be certified. It is not a requirement to form a board but the NE region wanted to. They do not make any decisions especially concerning money or funding, but the local boards do. John said that some of the members on the Northeastern Regional Board think that they have rulemaking equivalency. Jeane said that she met with Northeastern the other day and told them they did not have that authority. They now know that they have no decision-making authority except what they are going to do as a region as a whole. John was glad to hear that as they were asking multiple people and getting multiple answers and the region thought they had rulemaking authority over the WDBs and the region. John feels that there needs to be more communication with the boards and the regions from the state level of what is expected of the regions and their role, what the KENs role is and how that all fits in with the Workforce Development areas.

Jeane said that the reason the NE region formed a board is because the local elected officials thought it should be structured the same way as the county. They found out later that it wasn't the case because they don't make decisions on money matters, etc. John feels like it needs to be communicated to the regions that to form a board the region needs to consider if it is out of necessity vs. desire – it is not a requirement.

Jeane added that some boards are talking about consolidating and that's why a policy was put out to help with that process.

John asked Donnalla Miller if the SOS Committee she leads realize that they need to make these changes? Donnalla said that they did and that years ago they talked about this as a philosophy and now they know it has to be done. They are on board.

Jeane said that the Office of Workforce Development has engaged a consultant to help the SOS Committee craft some policies according to the Law. The SOS is coming up with the framework and the consultant is putting it into the Law. They are working on the MOU policy right now and the One-Stop Operator policy is written but right now is being vetted by the SOS Committee and will be put out when ready. Jeane said that she included a draft copy of the One-Stop Operator Procurement roles and responsibilities in the handouts today. Once it's been vetted it will be sent out. By July 1, 2017, the Law says that the One-Stop Operator has to be procured or if they already have one, then it needs to be re-procured. They don't necessarily have to change the One-Stop Operator but they need to go through the process to re-procure it. The SOS will make sure that this process is done. This needs to go to the Local Board to be voted on and they will be monitoring that requirement to make sure it is done.

Richard McPherson said that many times the One-Stop Operator is included in the same contract they have along with a Service Provider. Jeane said that was true but the new law says that there must be firewalls and conflict of interest which is in addition to being a part of the service provider. This should be included in the RFP. Jeane has sent out guidance on this but not in the form of a policy. The One-Stop Operator policy, which hasn't gone out yet, will have that included in it.

Jeane added that she thinks the Southern area has the best idea. They want to do an independent One-Stop Operator and put out an RFP specifically for it. They will secure funding from the other partners. She thinks it is already on the street. John would like to have a copy sent to him to see how it was done.

Jeane said that the SOS will have a Board Certification policy ready for the WSOC to review soon. The last time they certified boards was September 2015 which means it is due September 2017. She told the WSOC if there is anything they wanted to add to the policy, to let her know.

Old Business

John asked about the KENs role and do they understand what their role is and how they fit into the big picture? Erin said it depends on who the KEN champion is and how strong they are on their understanding of the big picture. They are doing a better job under the umbrella of the Governor's office of meeting quarterly and having those conversations charging them with what

they are to accomplish, but more than anything it's about the networking. If they are out and about meeting with their community leaders then they're doing exactly what we need them to do. Erin thinks there is some advancement coming down. The Career Pathways committee also wanted to tap in to the KEN champions and so they created Career Pathways champions. They just had a meeting where they introduced the Career Pathways champions with the KEN champions so they can expand the network. So if you need help with partnering, that can put you in touch with someone. If there is any feedback that Erin needs to push over, let her know. The KENs have been tasked with increasing apprenticeships. Minutes to the KEN meetings are on Oklahoma Works. John suggested sharing them with WDB Staff and the KENs so they know how they are all fitting together and working together. He said there are a lot of levels now, WDB areas, regional areas, etc. and thought it would add clarity.

John also asked about the Health Study and Erin said the survey had been re-opened because they need more businesses to participate in it. John said that his chamber could probably send it out.

New Business

Richard said that he and Mike Widell attended a Stocktake and talked about the status of OK Job Match. They will be reporting out the morning of April 27. Mike said it is basically reporting out on all of the projects under Oklahoma Works. It is a self-assessment of how you feel your project is going, it is not based on metrics. There are four categories that you rate and measure your success.

Next Meeting

The next meeting is scheduled for June 9, 2017. (This date may need to be moved up due to items needed for the April Governor's Council meeting.)

Adjournment

The meeting adjourned at approximately 10:52 a.m.

*Respectfully submitted,
Linda Emrich*