



Oklahoma Office of Workforce Development  
900 N. Portland Ave.  
Oklahoma City, OK 73107

## MEMORANDUM #06-2016

**DATE:** November 22, 2016  
**TO:** PY15 Performance Incentive Award Recipients  
**FROM:** Erin Risley-Baird, Executive Director  
**RE:** Local Area Program Performance Incentive Awards for Program Year 2015

The Oklahoma Office of Workforce Development has issued incentive awards for PY15 program performance achievements. These awards are in place to encourage each local area's participation in assisting the State of Oklahoma's performance success. The funds are intended to assist in the improvement and development of the local areas in accordance with the Workforce Innovation and Opportunity Act with greater flexibility than funds distributed by formula. Local areas are required to submit a proposal for the use of incentive funds in OKGrants and may expend their award in accordance with the following:

1. Program Design & Enhancement – Local areas may use incentive funding for innovative program design and/or enhancement. If a local area chooses to utilize their funding for a specific program, such as Youth, Adult or Dislocated Worker, the applicable program provisions will apply. Program design and enhancement elements may include, but are not limited to:
  - a. Incorporating sector strategies
  - b. Training and services targeting specific populations, occupations and/or industries
  - c. The development of career pathways
  - d. The enhancement of performance and reporting systems
2. Local & Regional Plans – Local areas may use incentive funding to carry out goals and directives published and approved within their currently approved local and/or regional plans.
3. WIOA Implementation & Transition – Local areas may use incentive funding to aid in implementation and/or transition costs associated with WIOA, including but not limited to:
  - a. Training staff in association with changes required by WIOA
  - b. Assessing or improving data and information management systems
  - c. Strategic planning efforts
  - d. Conducting new procurement or revisiting existing contracts
4. WIOA & Uniform Guidance – All expenses must be in alignment with WIOA and the Uniform Guidance, 20 CFR 200, governing the use of federal funding.

